

**U.S. MARINE CORPS  
CIVILIAN HUMAN RESOURCES OFFICE  
Camp Smedley D. Butler, Okinawa**

<http://www.mcbbutler.marines.mil/BaseInformation/CivilianHumanResourcesOffice/MLCIHAAnnouncements.aspx>

Announcement No. **33-16**

Date: 19 Apr 16

**POSITION VACANCY ANNOUNCEMENT**

**Eligible employees** who are interested in being considered for the following vacant position(s) should submit the required documents listed below to the Japanese National Employment Unit, Civilian Human Resources Office (CHRO), located at bldg. #495(2F), Camp Foster by the closing date, 16:30. Incomplete applications will not be processed. Applications are subject to screening prior to referrals and only individual selected for interview will be contacted. **Submitted applications will not be returned. For information call 645-3370.**

**\*\*\* PLEASE BE ADVISED SUBMISSION BY EMAIL OR FAX WILL NO LONGER BE ACCEPTED \*\*\***  
For those who do not have access to Camp Foster may drop off their application at Air Force or Navy HRO.

下記の職に応募を希望する従業員は、**資格条件を確認の上**、下記に指定された必要書類を毎切日の 16 : 30 までに人事部日本人雇用係（キャン  
プフォスター建物番号 4 9 5、2 階）に提出して下さい。**不備のある書類は受け付けられません。書類選考の上、被面接者のみにご連絡致し  
ますのでご了承下さい。**提出された応募書類の返却はいたしません。お問い合わせは日本人雇用係（645-3370）までご連絡下さい

**メール/FAX での応募は受け付けておりません。Foster のパスがない方は Air Force/Navy HRO に提出下さい。**

PWO #043	Position title: <b>Engineering Technician (Structural) BWT-1, Grade-5, LPL-2 (LPL Chart on 2nd page)</b>	
<b>MLC F/T Limited Term (NTE: 30 Jul 17)</b>	Number of position(s): <b>1</b>	Locations: <b>Camp Foster</b>
Organization: MCB, Camp S. D. Butler, G-F Div, Fac Maint Br., Operations, Planning & Estimating Unit		
Area of consideration 募集範囲: <b>Okinawa Wide (MLC/IHAs employed in Okinawa)</b> 沖縄県内にて雇用されている全 <b>MLC/IHA</b> 従業員		Closing date: (提出期限) <b>26 Apr 16</b>
<b>Summary of duties:</b> Provide a wide variety of construction management services including field investigations and inspections, cost estimating, planning, reporting and scheduling in support of assuring compliance with the structural requirements, objectives and contract provisions for assigned construction projects and maintenance operations performed by government and/or contract forces. Develop accurate and detailed project plans, labor and material cost estimates, scopes of work and time, and statements of objectives for the new construction, renovation, modification, maintenance, repair and installation of, but not limited to, the individual structural elements of buildings, such as beams, columns, floors, walls, doors, windows and roofing for federal structures, facilities and installations. Prepare site plans, technical drawings, sketches, project location and vicinity maps, independent government estimates, finish estimates, cost estimates and scoping estimates. Coordinate construction and maintenance projects which will require performance by in-house work forces, contracted work forces or the joint involvement of both in-house and contracted work forces. Direct in-house maintenance tradesmen as needed for assigned projects. Organize project site visits and conduct technical inspections, evaluations and analysis of existing real property structures, facilities and installations. Identify problems and/or trends that exist regarding construction projects and maintenance operations and recommend improvements. Provide technical guidance and advice to a variety of individuals including military officers and non-commissioned officers, federal civilian employees, agency specialists, contractors, construction crews and maintenance personnel. Participate in pre-bid and pre-construction conferences and pre-final and final inspections. Perform technical evaluation of contractors' submittals for compliance with the agency's objectives, applicable codes, regulations and contract provisions. Review and/or prepare proposals for change orders. Serve as contracting officer representative for construction contracts as assigned.		
<b>Qualification Requirements 資格条件</b> <ol style="list-style-type: none"><li>1. Must be a qualified journeyman in the structural field.</li><li>2. Must have a proficient command of the English and Japanese language.</li><li>3. Must have a reasonable knowledge and understanding of general construction methods &amp; techniques.</li><li>4. Must be able to read and interpret blueprints and specifications.</li><li>5. Must be able to understand engineering symbols.</li><li>6. Must be able to plan, lay out and make detailed cost estimates of manpower, materials and time requirements.</li><li>7. Must have general knowledge of various fields of structural maintenance.</li><li>8. Must have knowledge of either Engineering Performance Standard (EPS) or RSMeans Estimating Standard.</li><li>9. Preferred, knowledge of pre-bid &amp; preconstruction procedures and pre-final &amp; final inspections.</li><li>10. Preferred, knowledge on performing technical evaluation of contractor's project submittals.</li></ol>		

**Required documents**

1. MCIPAC/CHRO/MLC-IHA 12300/2(Rev 4/14) & Questionnaire
2. Copies of certificates/licenses

**必要書類：**

1. MCIPAC/CHRO/MLC-IHA 12300/2 (Rev 4/14) & 質問表
2. 免許証・終了証のコピー

応募者の皆さまへ、連絡先の携帯番号が非通知拒否設定されている場合、面接等の連絡が取れない場合があります。募集締め切り後、1~2週間程度は非通知拒否設定を解除していただくようご協力をお願いします。

## LANGUAGE PROFICIENCY LEVEL (LPL)

### 語学能力級

LPL	TOEIC	ALCPT	TOEFL (PBT) Paper Based Test	TOEFL (CBT) Computer Based Test	TOEFL (iBT) Internet Based Test	CASEC	EIKEN 英検
4 – Exceptional 特段の能力を要する	860 ~ 990	NA	600 ~	250 ~	100 ~	NA	1st
3 – Fluent 流ちょうな能力を要する	730 ~ 859	90 ~100	550 ~ 599	210 ~ 249	80 ~ 99	870 ~	Pre-1st
2 – Average 平均的能力を要する	550 ~ 729	75 ~ 89	460 ~ 549	140 ~ 209	50 ~ 79	560 ~ 869	2nd
1 – Elementary 初歩的な能力を要する	400 ~ 549	65 ~ 74	430 ~ 459	120 ~ 139	40 ~ 49	475 ~ 559	Pre-2nd
Pre-1 – Minimal 最小限の能力を要する	350 ~ 399	40 ~ 64	NA	NA	NA	NA	3rd
0 – No language proficiency 語学能力を要さない							

**\* LPL の証明書を提出してください。**