

**U.S. MARINE CORPS
CIVILIAN HUMAN RESOURCES OFFICE
Camp Smedley D. Butler, Okinawa**

<http://www.mcbbutler.marines.mil/BaseInformation/CivilianHumanResourcesOffice/MLCIHAAnnouncements.aspx>

Announcement No. **80-14**

Date: 20 Oct 14

POSITION VACANCY ANNOUNCEMENT

Eligible employees who are interested in being considered for the following vacant position(s) should submit the required documents listed below to the Japanese National Employment Unit, Civilian Human Resources Office (CHRO), located at bldg. #495(2F), Camp Foster by the closing date. **Incomplete applications will not be processed.** Applications are subject to screening prior to referrals and only individuals selected for interviews will be contacted. Applications will also be accepted by fax (645-7115/comm. 098-970-7115) or by email (chro_jn_emp@usmc.mil). (Up to 10 pages). **Submitted applications will not be returned. For information call 645-3370.**

下記の職に応募を希望する従業員は、**資格条件を確認の上**、下記に指定された必要書類を〆切日までに人事部日本人雇用係（キャンプフォスター建物番号495、2階）に提出して下さい。**不備のある書類は受け付けられません。書類選考の上、被面接者のみにご連絡致しますのでご了承下さい。**提出された応募書類の返却はいたしません。応募はFAX（DSN: 645-7115// 098-970-7115）又はメール（chro_jn_emp@usmc.mil）でも受け付けます。（10枚以内に限りです）。お問い合わせは日本人雇用係（645-3370）までご連絡下さい。

PWO #: 099	Position title: Heavy Crane Operator F/B, #2133, BWT-2, Grade-9	
MLC F/T Permanent	Number of position(s): 1	Location: Camp Foster
Organization: MCB Camp S. D. Butler, G-F Div, Fac Maint Br., M&R, General Service Unit		
Area of consideration 募集範囲: Okinawa Wide (MLC/IHAs employed in Okinawa) 沖縄県内にて雇用されている全 MLC/IHA 従業員		Closing date: (提出期限) 27 Oct 14
Summary of duties: Serves as the lead foreman (Foreman B) with responsibility for providing leadership, direction and guidance to personnel engaging in the operation of such equipment as Scoop Loaders, Truck Mounted Cranes, Agricultural Tractors, Road Graders, Excavators, Asphalt Road Rollers (Vibrating, 3-Wheeled, & Tandem), Sweepers (Runway & Magnet), and Forklifts on all MCB Butler Camps. Plans the use of workers, equipment, materials, and tools on a day-to-day or projected-by-project basis; plans weekly work schedules and sequence of work operations for subordinate personnel. Adhere to work priorities, project schedules, resources, and detailed work plans established by higher level supervisors. Recommend changes to schedules, priorities, and work sequences as necessary. Insures that the workers have/utilize the proper equipment, tools and materials necessary to accomplish the work assignment. Observes work in progress to anticipate and resolve problems. Ensures that the workers have/utilize the necessary personal protective equipment (PPE). Ensures that tool inventories are updated and maintained properly. Perform any related and incidental duties as assigned.		
Qualification Requirements 資格条件 <ol style="list-style-type: none">1. Must be able to read, write, speak and understand English. (LAD-02 or equivalent).2. Must possess a minimum of five (5) years of practical experience in the operation of heavy construction service related equipment and weight handling equipment, such as mobile cranes, excavators, grades, dump trucks, street sweepers, etc.3. Must possess / obtain and maintain a valid Government Vehicle (GOV) driver's license.4. Must possess a current heavy equipment and / or crane operator's license.5. Supervisor Experience is preferred.		
Required documents <ol style="list-style-type: none">1. MCIPAC/CHRO/MLC-IHA 12300/2(Rev 4/14) & Questionnaire2. Copies of certificates/licenses		必要書類: <ol style="list-style-type: none">1. MCIPAC/CHRO/MLC-IHA 12300/2 (Rev 4/14) & 質問表2. 免許証・終了証などのコピー

応募者の皆さまへ、連絡先の携帯番号が非通知拒否設定されている場合、面接等の連絡が取れない場合があります。募集締め切り後、1~2週間程度は非通知拒否設定を解除していただくようご協力お願いします。