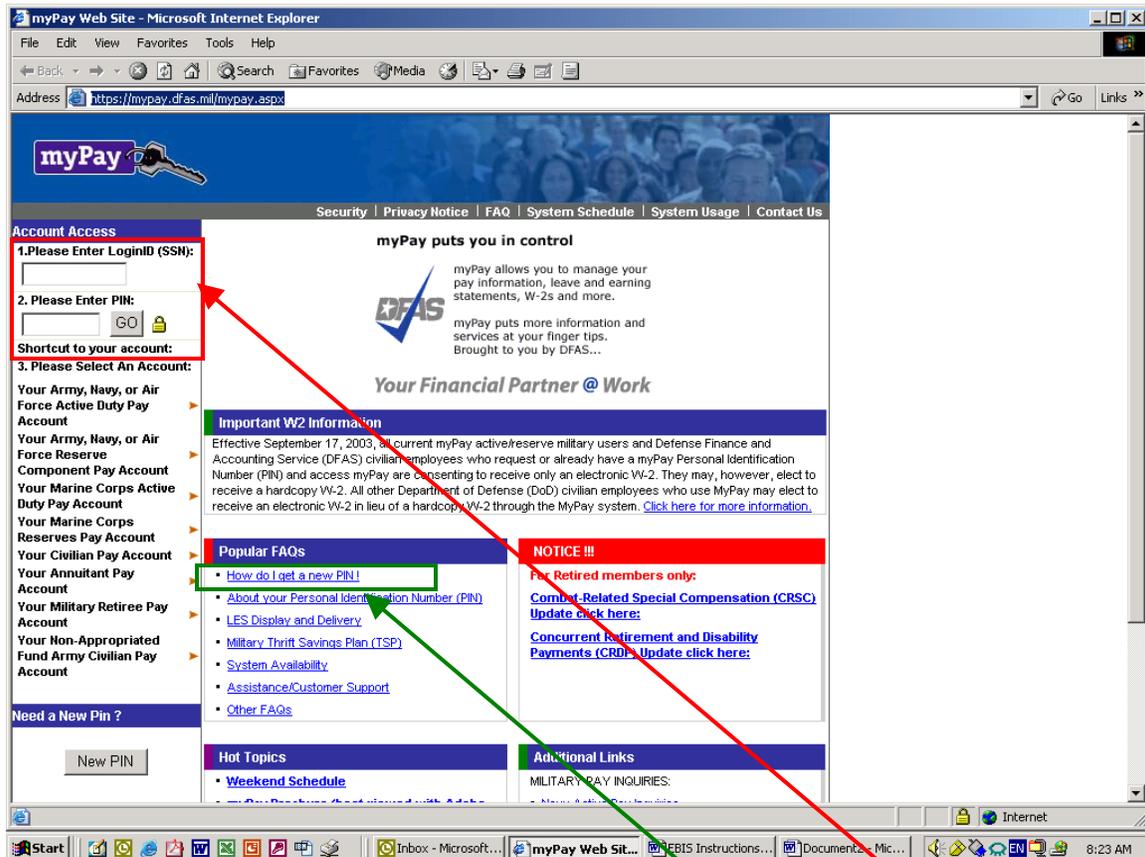


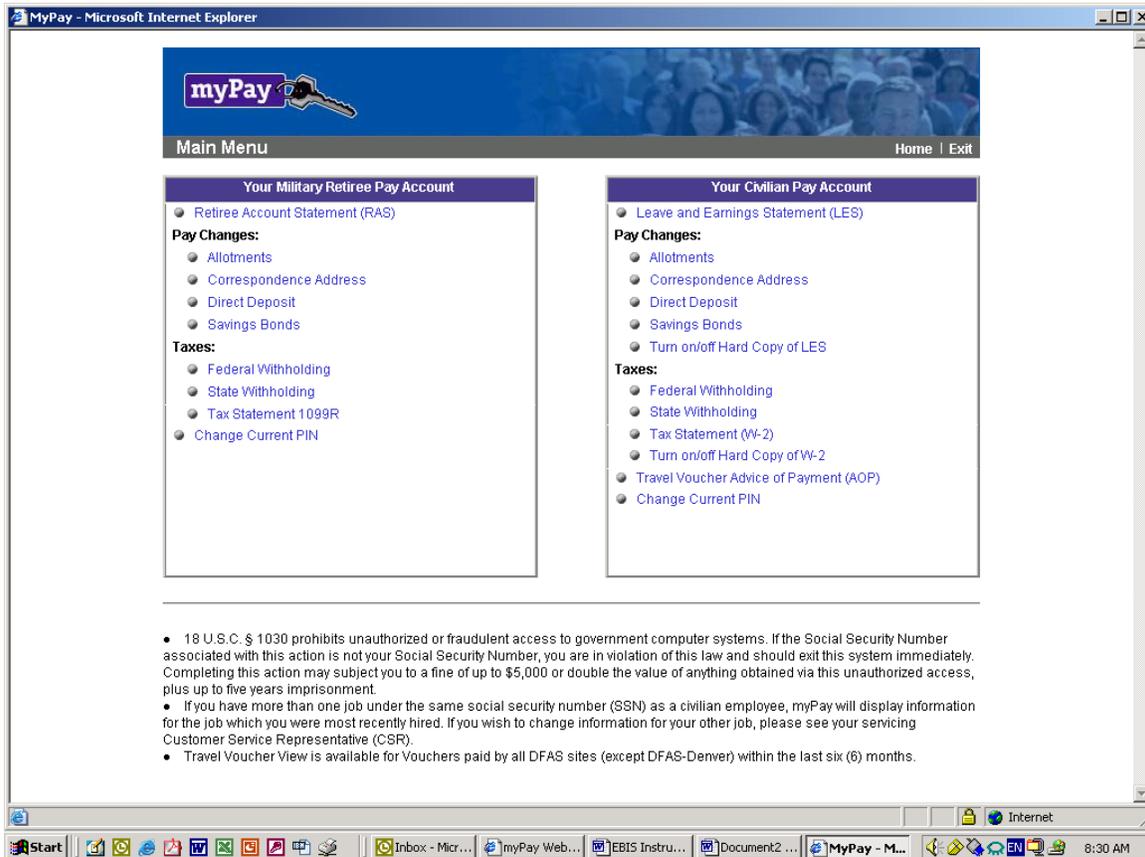
myPay

1. Open your internet browser and type <https://mypay.dfas.mil/mypay.aspx> in the address block. The screen below will appear.



2. If you already have a Personal Identification Number (PIN), enter the login information in blocks 1 and 2. The first screen below will appear. If you are a new user and do not have your PIN, click on "How do I get a new PIN!" The second screen below will appear.

First Screen



Congratulations, you have successfully entered the myPay site and can now print your own LES and turn the hardcopy off. Please note there are other features available to you.

Second Screen

myPay - Microsoft Internet Explorer

myPay PIN on Demand Exit

USE THIS PROCESS if you have lost, do not remember or have not received a PIN. This process will first attempt to determine if we can mail a new random temporary PIN to your address of record in your pay system. Security Restrictions allow PINs to be Emailed only to .mil or .gov addresses that have been pre-registered from the appropriate administrator. If we cannot mail/email a new random temporary PIN to you, the system will display procedures for obtaining a new PIN

THIS PROCESS WILL VOID YOUR CURRENT PIN and a new random temporary PIN will be mailed.

Please enter your Social Security Number:

18 U.S.C. § 1030 prohibits unauthorized or fraudulent access to government computer systems. If the Social Security Number associated with this action is not your Social Security Number, you are in violation of this law and should exit this system immediately. Completing this action may subject you to a fine of up to \$5,000 or double the value of anything obtained via this unauthorized access, plus up to five years imprisonment.

I am the individual associated with the above Social Security Number and I elect to continue with this transaction.

NO return to the Home Page **YES** to have a new random temporary PIN MAILED/EMAILED

Done Internet 9:48 AM

Follow the instructions on this screen to obtain a PIN. After you have received your temporary PIN complete the first step of these instructions.

If you have questions or concerns please contact the US Employment & Classification Section at 645-5427 or send an email to chro@mcbbutler.usmc.mil.