



UNITED STATES MARINE CORPS
U. S. MARINE CORPS FORCES, JAPAN
UNIT 35601
FPO AP 96382-5601

IN REPLY REFER TO:
1050
CDR
19 Aug 16

MEMORANDUM

From: Commander, U. S. Marine Corps Forces, Japan
To: All Hands

Subj: LIBERTY REGULATIONS

Ref: (a) III MEF/MCIPAC Liberty Regulations in Japan of 26 Nov 14
(b) JAGINST 5800.7F
(c) MCO 1752.5B
(d) COMUSFJ Memo of 12 Jul 16 w/atts
(e) USFJI 36-2811
(f) III MEF/MCIPACO 1550.1
(g) MCBJ/III MEFO 1050.7A W/CH 1-2
(h) USFJ Off-Limits Area/Locations within Japan Declared by Authorized Commanders
(current as of 14 Jan 16)
(i) III MEF/MCIPAC Bulletin 5800, Off-Limits Establishments and Areas of 29 Jul 16
(j) III MEF/MCIPAC Bulletin 5800, Suspension of Overnight Liberty and Leave in Naha,
Okinawa, Japan of 17 Mar 16

Encl: (1) Sample Liberty Cards

1. Situation. The Marines and Sailors of U. S. Marine Corps Forces, Japan (MARFORJ) are our Nation's only permanently forward deployed expeditionary force-in-readiness. Our Nation and our many allies in the region expect and demand that we are indeed ready to "Fight Tonight" and respond within hours of any crisis. We are here in Japan at the invitation of the Government of Japan with whom we have a mutual security treaty. As such, we are guests in a foreign country, and must at all times conduct ourselves in an honorable and credible manner. We want our Marines and Sailors to immerse themselves into the unique Japanese culture and enjoy their assignment to the Asia-Pacific. Criminal conduct and dishonorable personal behavior committed by Marines and Sailors in Japan while on liberty adversely impacts U. S./Japanese relations, tarnishes the image of the Navy and Marine Corps, and hampers the Force's military readiness. This Regulation is a lawful General Regulation and is issued to the Force. Throughout this Regulation, commanders are considered officers in the grade of O-5 or higher who have command authority over Service Members.

a. Alcohol. Eighty percent of all liberty incidents have a direct and irrefutable connection to alcohol. No adversary we currently face has wounded, killed, or ended the careers of more Marines and Sailors than alcohol. No potential foe has caused more pain, regret, and heartache for our Service Members and their families than alcohol. No enemy has been more effective in causing friction and tension to U. S./Japanese relations than alcohol. We cannot continue on our current track. We must think boldly and take this challenge on. Engaged, innovative, and inspired leadership with our Marines and Sailors has never been more important. I need leaders from the rank of Corporal to General to regularly talk about responsible drinking, bystander intervention, and taking care of the Marine or Sailor to their left and right. A liberty buddy is no different than guardian angels we require in combat. None of us survived combat in Iraq or Afghanistan on our own; we survived because we were surrounded by great Marines and Sailors

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who watched out for us and kept us safe. Liberty is indeed a mission, especially when the plan includes the consumption of alcohol, and is therefore no less perilous in many ways than a combat patrol through improvised explosive device and sniper infested streets. Speak frankly and bluntly with your Marines and Sailors and demand from them the same level of situational awareness we expect from them in combat.

b. Driving Under the Influence (DUI). Driving under the influence of alcohol is simply not acceptable. Let me be clear: if you drink, do not drive. Driving in Japan is a privilege. This privilege can be suspended by a commander at any time. Marines and Sailors accused of DUI on or off base will have driving privileges immediately suspended. Furthermore, a substantiated DUI may result in punitive action under the Uniform Code of Military Justice (UCMJ), the Japanese criminal code, or additional administrative actions available to commanders.

2. Cancellation. Reference (a) is hereby cancelled.

3. Mission. Effective 1 September 2016, MARFORJ will execute and enforce this Regulation in order to safeguard the vital relationship we share with Japan, bolster readiness, and ensure all hands are ready to "Fight Tonight."

4. Execution

a. Commander's Intent. Liberty in Japan is a privilege which is earned through merit and performance. More importantly, liberty is a mission. Successful execution of liberty missions requires planning, rehearsal, briefing, and supervision from every leader. I expect every Marine and Sailor to treat liberty in Japan as a real-world mission and conduct themselves appropriately.

b. End-state. Liberty in Japan executed honorably enabling our Force to successfully conduct the full range of military and civil support operations for our Nation and in support of our regional allies.

c. Concept of Operations. Liberty in Japan will be executed in accordance with (IAW) this Regulation. Pursuant to paragraph 0104b of reference (b), I deem the deprivation of normal liberty, under certain circumstances, essential for the protection of the foreign relations between the United States and Japan. Commanders are authorized to establish more-restrictive liberty programs consistent with this Regulation in order to maintain readiness, safeguard the Force, and protect U. S./Japanese relations. Parameters are established below for commanders to utilize when implementing unit liberty orders, regulations, or policies. Commanders are directed to place Marines and Sailors in the various liberty levels established below based on their individual merit, demonstrated personal conduct, and trustworthiness.

(1) Individual Liberty Levels. Marines and Sailors must take ownership for their readiness and conduct while on liberty. A Marine or Sailor's readiness and actions will dictate which liberty level they are granted and the corresponding liberty card they will be issued. Commanders must validate a Marine or Sailor's readiness for placement at a particular liberty level. Marines and Sailors who show greater responsibility and exemplary personal conduct will have the opportunity to be placed in a less restrictive liberty level and be issued the corresponding liberty card.

(a) Liberty Training Prerequisites. Before any MARFORJ Service Member is granted off-installation liberty, his or her commander must validate that the following training is complete:

1. Sexual Assault Prevention and Response Training IAW references (c) and (f).

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2. Responsible Drinking Training IAW reference (d).

3. Joint Reception Indoctrination Training, the Newcomer's Orientation and Welcome Aboard Brief for Okinawa-based Service Members, or the Welcome Aboard Indoctrination for Mainland Japan based Service Members IAW references (c), (d), and (e).

4. Okinawa Orientation Overview, as appropriate, IAW references (d) and (f).

(b) Liberty Level Categories

1. **New-Join**. All newly arrived, permanent party MARFORJ Marines or Sailors ordered to Japan for duty (a "new-join"), regardless of pay grade, will be escorted by their sponsor or another individual from the sponsoring command if leaving the installation for any reason, including official business. Official business includes, but is not limited to, obtaining an automobile or off-base quarters, and transit to/from temporary off-installation lodging. During this period, individuals who are at least 20 years old may consume alcohol ONLY on base, in off-base assigned quarters, or their temporary off-installation lodging facility. A new-join to MARFORJ will NOT be issued a liberty card. The new-join must complete the check-in process, as determined by their commander, and liberty training prerequisites prior to being granted off-installation base liberty and the issuance of an appropriate liberty card.

2. **Temporary Additional Duty (TAD) to MARFORJ for periods of 30 days or less**. Marines and Sailors in a TAD status for thirty (30) days or less will adhere to the following:

a. Curfew: E-1s through E-5s have no off-installation liberty between the hours of 2400 and 0500 and must return to or remain on base or in their temporary off-installation lodging facility during curfew.

b. Liberty Buddy: All TAD personnel must be accompanied by a member of the hosting unit during any off-installation liberty.

c. Alcohol: E-1s through E-5s shall not consume alcohol off-installation except in their temporary off-installation lodging facility.

d. Marines and Sailors in a TAD status will not be assigned an individual liberty status or issued a liberty card. They will hand-carry their TAD orders during any off-installation liberty.

e. Responsibility for the conduct and behavior of all TAD personnel resides with the commander of the hosting unit.

3. **Tier 3 Liberty**. Any Marine or Sailor may be placed in a Tier 3 Liberty status. Marines and Sailors assigned to Tier 3 Liberty will not consume alcohol on or off base and will be limited to on-installation liberty. If Service Members assigned to Tier 3 Liberty were previously assigned a less restrictive liberty level and issued an associated liberty card, their liberty card shall be seized by their commander. Every two weeks, commanders shall review the necessity for continued assignment to Tier 3 Liberty in order to determine if a less restrictive liberty level is appropriate. Commanders are reminded that the Liberty Risk Program and UCMJ pretrial restraint are available to address liberty incidents.

4. **Tier 2 Liberty**. Any Marine or Sailor may be placed in a Tier 2 Liberty status. E-1s through E-5s, after completing the check-in process, may be assigned to Tier 2 Liberty and issued a Tier 2 Liberty card. During this period, new joins will prove they are responsible enough to execute the liberty

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mission. New join E-1s through E-5s must be placed on Tier 2 Liberty for **at least thirty (30) days before being allowed to be placed on Tier 1 Liberty**. The following rules apply to Marines and Sailors assigned to Tier 2 Liberty:

- a. Curfew: No off-installation liberty between the hours of 2400 and 0500 and must return to or remain on their assigned base or in assigned off-base quarters during curfew hours.
- b. Liberty Buddy: Required at all times when off-installation.
- c. Alcohol: No alcohol purchase or consumption off-installation (except consumption in a Service Members' s off-base quarters).

5. **Tier 1 Liberty.** E-1s through E-5s who successfully complete thirty (30) days of Tier 2 Liberty may be placed on Tier 1 Liberty and issued a Tier 1 Liberty card. Officers and E-6s and above may be placed on Tier 1 Liberty and issued a Tier 1 Liberty card after completion of the check-in process and command validation that all training requirements are complete. Tier 1 Liberty is earned through merit, performance, and conduct. The following rules apply to Marines and Sailors on Tier 1 Liberty:

a. Curfew: During curfew hours, must return to and remain on their assigned base or in assigned off-base quarters.

- (1) E-1s through E-3s: No off-installation liberty between the hours of 2400 and 0500.
- (2) E-4s and E-5s: No off-installation liberty between the hours of 0100 and 0500.
- (3) Officers and E-6s and above: no curfew.

b . Liberty Buddy:

- (1) E-1s through E-3s: Required at all times during off-installation liberty.
- (2) E-4s and E-5s: Required only when the consumption of alcohol is planned or to be executed off-installation.
- (3) Officers and E-6s and above: no liberty buddy requirement.

c. Alcohol: No public consumption of alcohol from 2400 to 0500. All Service Members must depart bars, clubs, or similar establishments serving alcohol prior to midnight.

(c) Liberty Card Program. After completion of the check-in process and command validation that all training requirements have been completed, all MARFORJ Service Members will be issued a liberty card reflective of their individual liberty status and privileges. Liberty cards are lawful military passes. Commanders are responsible for properly issuing liberty cards consistent with this Regulation. Members will carry liberty cards on their person at all times when executing off-installation liberty. When directed by appropriate authority, Marines and Sailors will produce or surrender their liberty card. Sample liberty cards are depicted in enclosure (1).

(2) Command Operational (OP) Levels. This Regulation adopts the Commander, U.S. Forces, Japan (USFJ), OP Levels 1 through 3 contained in reference (d). The standard OP Level for MARFORJ units is OP Level 1. The Commander, MARFORJ, retains the authority to direct OP Levels for the Force.

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(3) Unit-Wide Recall and Remediation Process. Commanders are authorized to recall to duty status all members of a unit in which one of its members is involved in a Foreign Criminal Jurisdiction (FCJ) incident or off-installation High Profile Incident (HPI).

(a) During a recall period, a commander shall develop and approve a unit remediation plan. A commander may direct a more restrictive liberty level for the entire unit, a subordinate unit of the command, or on members of a collective grade within the unit during a recall period. As appropriate, commanders may assign an entire unit to Tier 2 or Tier 3 Liberty for a period not to exceed fifteen (15) days for each and not more than thirty (30) days for both. The purpose of a more restrictive unit-wide liberty level is to ensure and imbue into each member their individual and collective responsibilities for the conduct and performance of our teammates while executing liberty.

(b) Recall periods and remediation processes are **NOT PUNITIVE**. They allow our team to focus on our critically important strategic obligations we maintain while serving in Japan. Commanders who direct a recall are authorized to resume or modify liberty levels once they are convinced the recall and remediation plan have achieved their goals. The chain of command shall be informed of any unit recalls and resumption of unit liberty after a recall.

(4) Coordinating Instructions

(a) Liberty Buddy. A liberty buddy may be: (a) an active duty military member; (b) another person with Status of Forces Agreement status (i. e., a spouse, accompanied family member, or a U. S. Department of Defense civilian employee); (c) other family members; or (d) another responsible individual, including a non-U. S. national who has been approved by a commander.

(b) Personnel required to have a liberty buddy may transit unaccompanied (1) between military installations utilizing the Green Line or other approved forms of government provided transportation; (2) directly between their authorized place of lodging/hotel and a military installation or between military installations; and (3) when picking up or dropping off their liberty buddy at the liberty buddy's authorized place of lodging/hotel or military installation. These personnel may travel unaccompanied directly to/from their own authorized place of lodging/hotel or military installation.

(c) A FCJ incident or HPI event may include, but is not limited to: a DUI or similar alcohol related motor vehicle incident; an illegal drug incident; an offense against the person or property of a Japanese citizen or other foreign national; assault; trespassing or vandalism of a Japanese citizen's real or personal property; or any other offense where a commander determines that the misconduct will adversely affect U. S./Japanese relations and/or the ability of MARFORJ to complete its operational mission.

(d) This Regulation supplements and modifies reference (g), the III Marine Expeditionary Force (MEF) and Marine Corps Installations Pacific (MCIPAC) Liberty Campaign Order. Chapters 1, 4, 5, 6, and 7 of reference (g) remain in effect, so long as they are consistent with this Regulation.

(e) Off-limits establishments and areas throughout Japan are identified in references (h) and (i).

(f) Overnight liberty, special liberty, and leave from 2400 to 0500 is prohibited in areas south of Camp Kinser and Highway 38 on Okinawa, Japan, as described in reference (j).

(g) Should disparity exist between this Regulation and other properly promulgated Orders, Regulations, or policies, the more restrictive rules will apply.

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(h) Officers and senior enlisted leaders will hold daily formations to reinforce the tenants of this Regulation with their Marines and Sailors. Prior to the commencement of weekend or an approved holiday liberty period, commanders and senior enlisted leaders will hold a formation with members of his or her command to discuss liberty as a mission.

(i) Any violation of this Regulation by a MARFORJ Marine or Sailor may result in punishment under the UCMJ or adverse administrative action.

(j) Commanders may grant special overnight liberty (SOL) on a case-by-case basis for an individual to remain overnight at an authorized location during a special occasion. Service Members on authorized SOL are subject to off-limit area restrictions, liberty buddy requirements, and curfew regulations. Only Marines and Sailors assigned to Tier 1 Liberty will be considered eligible for SOL.

(k) Commanders are reminded that Tier 1 Liberty must be earned, and once earned, protected. Commanders are authorized without requirement of administrative action or legal review to reduce the liberty tier level of any member of their command.

(l) All E-5s and below are required to provide liberty briefs to the first Staff Non-Commissioned Officer or Officer in their chain of command prior to every weekend, SOL period, or leave period. Marines should not deviate from their liberty plan.

(m) Commanders retain the authority to designate and assign MARFORJ Service Members to the Liberty Risk Program IAW Chapter 4 of reference (g). Commanders will authorize on or off base liberty consistent with restrictions described in reference (g). Issued tiered liberty cards will be seized and an appropriate liberty risk program card, if appropriate, will be issued consistent with reference (g).

5. Administration and Logistics.

a. Publication. All MARFORJ commanders in Japan shall publish this Regulation to all Service Members assigned or attached to their commands.

b. Reporting Liberty Incidents. Commanding generals and the Commanding Officers, 31st Marine Expeditionary Unit and III MEF Headquarters Group, will notify in a timely manner the Commander, MARFORJ, via telephone (primary) or electronic mail of a FCJ incident or off-installation HPI occurring in their command. Battalion and squadron commanders will receive an 8-day brief following every alcohol related liberty incident. Subordinate commanders will provide an 8-day brief to their commanding general following an alcohol related FCJ incident or off-installation HPI utilizing the standard 8-day brief format. Briefs taken by commanding generals will be submitted electronically to the Commander, MARFORJ, for his situational awareness.

c. Accessibility. This Regulation is published electronically and can be accessed on-line via the III MEF and Marine Corps Base, Camp Butler SharePoint portal websites.

6. Command and Signal.

a. Command. This Regulation is applicable to all MARFORJ Service Members, including those assigned or attached to III MEF and MCIPAC, located and operating in Japan who are subject to Commander, U. S. Pacific Command authority, including Reserve personnel (when serving in a Reserve capacity), and personnel in a TAD, deployed, leave, or pass status.

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b. Signal.

(1) This Regulation is effective 1 September 2016 and so shall remain until modified or rescinded.

(2) The point of contact is the Chief of Staff, MARFORJ/III MEF at DSN: 622-7523; or the Staff Judge Advocate, MARFORJ/III MEF at DSN: 622-9475/9995.



L. D. NICHOLSON

Distribution:

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CG, 3d MEB

CO, 31st MEU

CO, III MHG

All MARFORJ personnel

Copy to:

COMUSFJ

COMMARFORPAC

Honor/Liberty Card	
 <h1 style="margin: 0;">TIER 1</h1> <p style="margin: 0;">E-1 to E-3</p>	
DATE ISSUED	CARD #
RATE/RANK/GRADE	DATE OF BIRTH
LAST NAME, FIRST NAME, MIDDLE INITIAL / EDIPI	
RESIDENCE / BILLETING ADDRESS	
GRADE, NAME, TITLE, OF ISSUING OFFICER	
SIGNATURE	

Honor/Liberty Card	
 <h1 style="margin: 0;">TIER 1</h1> <p style="margin: 0;">E-1 to E-3</p>	
DATE ISSUED	CARD #
RATE/RANK/GRADE	DATE OF BIRTH
LAST NAME, FIRST NAME, MIDDLE INITIAL / EDIPI	
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PMO	645-7441 / 098-970-7441
OFFICER OF THE DAY	623-4922 / 098-971-4922
DOD SAFE HELPLINE	877-995-5247
EMERGENCY (ON BASE)	911
EMERGENCY (OFF BASE)	623-4922 / 098-969-4922
DAIKO SERVICE	645-8888 / 098-970-8888
HONOR STATEMENT	
<p><i>I am an Ambassador for my nation and demanded to perform honorably in all I do in every aspect of life.</i></p> <p><i>I will treat everyone with respect and dignity enforcing ethical standards of my peers and those I lead.</i></p>	
SIGNATURE OF CARD HOLDER	

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Honor/Liberty Card	
 <h1 style="margin: 0;">TIER 1</h1> <p style="margin: 0;">E-4 to E-5</p>	
DATE ISSUED	CARD #
RATE/RANK/GRADE	DATE OF BIRTH
LAST NAME, FIRST NAME, MIDDLE INITIAL / EDIPI	
RESIDENCE / BILLETING ADDRESS	
GRADE, NAME, TITLE, OF ISSUING OFFICER	
SIGNATURE	

Honor/Liberty Card	
 <h1 style="margin: 0;">TIER 1</h1> <p style="margin: 0;">E-4 to E-5</p>	
DATE ISSUED	CARD #
RATE/RANK/GRADE	DATE OF BIRTH
LAST NAME, FIRST NAME, MIDDLE INITIAL / EDIPI	
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GRADE, NAME, TITLE, OF ISSUING OFFICER	
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LIBERTY GUIDE	
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Honor/Liberty Card	
 <h1 style="margin: 0;">TIER 1</h1> <p style="margin: 0;">SNCO/Officer</p>	
DATE ISSUED	CARD #
RATE/RANK/GRADE	DATE OF BIRTH
LAST NAME, FIRST NAME, MIDDLE INITIAL / EDIPI	
RESIDENCE / BILLETING ADDRESS	
GRADE, NAME, TITLE, OF ISSUING OFFICER	
SIGNATURE	

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DATE ISSUED	CARD #
RATE/RANK/GRADE	DATE OF BIRTH
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Honor/Liberty Card

TIER 2




DATE ISSUED	CARD #
RATE/RANK/GRADE	DATE OF BIRTH
LAST NAME, FIRST NAME, MIDDLE INITIAL / EDIPI	
RESIDENCE / BILLETING ADDRESS	
GRADE, NAME, TITLE, OF ISSUING OFFICER	
SIGNATURE	

Honor/Liberty Card

TIER 2




DATE ISSUED	CARD #
RATE/RANK/GRADE	DATE OF BIRTH
LAST NAME, FIRST NAME, MIDDLE INITIAL / EDIPI	
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GRADE, NAME, TITLE, OF ISSUING OFFICER	
SIGNATURE	

LIBERTY GUIDE

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