

MEMORANDUM FOR THE RECORD

Subj: JANUARY 2018 CAMP COMMANDER'S MEETING

Encl: (1) January Camp Commander's Meeting Attendance Roster
(2) Camp Commander's Meeting Brief
(3) Significant Events Calendar
(4) Safety Training Schedule

1. The facilitator for this meeting was the Camp Operations Officer.
2. The representatives of Camp tenants were in attendance per enclosure (1).
3. The following agenda items were discussed, per the enclosure (2).

a. Significant events calendar. The calendar was reviewed and over the course of the meeting, the below events were highlighted for the month of February, per enclosure (3).

(1) The annual Tedako Walk will be held on 3 Feb. This walk occurs annually and is part of the community relations outreach. Participants will walk a route that includes Camp Kinser, walking from Gate 5 to Gate 2. This will have minimal impact on traffic aboard the Camp.

(2) On 4 February, the Okinawa Ekiden will be impacting traffic at Gate 2 from approximately 1455 to 1510.

(3) Town hall meetings for Kinser residents will be held at the Chapel on 7 February for E-5 and below and 21 February for Staff Non-commissioned Officers and Officers.

(4) The following MCCA events were highlighted:

(a) At 0700 on 5 February, MCCA will host a Super Bowl Big Game Breakfast. There will be prizes, complimentary snacks, and give-a-ways. Cost for the breakfast is \$12 per person.

(b) At 2000 on 10 February MCCA will be hosting Adam Devine Comedy Show for free at the Surfside.

(c) At 1830 on 14 February, the Surfside will host a Valentine's Day Dinner. Seating is limited to 15 couples. Tickets cost \$70 per couple.

(d) From 1700 to 2200, MCCA will be hosting Mardi Gras Family Fun Night at the Surfside.

(e) At 0830 on 25 February, Kinser Athletics will be holding a Bike Race. Participation is by registration only. Cost of registration is \$30. This event is anticipated to impact traffic from 0800 until 1200 on the event day.

- b. The 30-60-90 day outlook was reviewed.

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- c. Tenant organizations briefed their current initiatives and concerns, per enclosure (2).

3. Due-outs from the meeting were:

- a. Camp Operations

- (1) Regarding Black History Month and Women's History Month, coordinate with tenants and Equal Opportunity Representatives to develop a campaign for these heritage months.

- (2) Coordinate with base safety, facilities engineering, and the Provost Marshal's Office to acquire signs for the new gates in both languages and to also post signs to prevent vehicles from driving into the wrong lanes at the intersection.

- (3) Schedule an in-call for the new fire inspector with the Camp Commander.

- b. Bachelor Housing Manager

- (1) Schedule a meeting with the Camp Commander to discuss the mold issues the challenges with the Vingcard Key System.

- (2) Coordinate with the Camp Sergeant Major regarding the movement of SNCOs to MCAS Futenma and Camp Kinser.

- (3) Coordinate a meeting with MCIPAC-GF and Installation Health to conduct a joint survey regarding the mold in building 1217.

- c. Environmental is coordinating the disposal of dirt in building 212.

- d. A meeting will be scheduled with Family Housing in February to discuss the forecasted family housing openings and closing, as well as the anticipated impact on camp population.

- e. Defense Logistics Agency Disposition Services will be cancelling appointments for the first week of February and decreasing the number of appointments over the next 6 months in order to work through the current back-log of inventory.

- f. Camp Kinser will disseminate MCCA and USO events via Facebook, Marines.mil, and FROs.

4. The following requests for information were submitted by tenants:

- a. From the Camp Commander:

- (1) Environmental: Who is funding the disposal of the dirt in building 212? Is it Marine Air Wing or Camp funds?

- (2) What are the impacts of the bachelor housing situation on other operations for Camp Kinser?

4. Due-ins for the next meeting are:

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- a. Status update regarding the replacement of unit marshalling area/Training Area 2..
 - b. Status update regarding purchase/installment process for industrial washers/dryers.
 - c. Status update regarding the engineer study for mold in barracks 1217 and 1224.
 - d. Status update regarding exterior signage for the DEERS/Rapids ID Center.
 - e. Status update regarding building 506. Building 506, bay 1, has had a leak in the fire suppression system that has taken over one year to repair. Camp Kinser operations will continue to work with Facilities Engineering to determine why the work request has taken so long to address.
 - f. Status update regarding the anticipated timeline for the movement of the Army Veterinarians, the Single Marine Program, and the Kinser Girl Scouts.
 - g. Status update regarding the dog park and community garden.
5. The next meeting will be held on 28 February at 0900 in the Harbor Lounge at the Surfside.
6. The point of contact for this event is the Camp Operations Officer, First Lieutenant Hannah A. Crawford via DSN (315)637-1645 or email Hannah.crawford@usmc.mil.

Hannah A. Crawford

H. A. CRAWFORD
Camp Operations Officer

Camp Commander's Meeting Attendance

31 Jan 2018

| <u>Name</u> | <u>Office</u> | <u>Bldg #, Rm #</u> | <u>E-mail</u> | <u>Phone #</u> |
|------------------------|----------------|---------------------|--|----------------|
| Rocky Chavara | DLA Disp Svc | 600 | rocky.chavara@dlamc.mil | 637-2322 |
| CPL Fortunilla, Carlos | VH | 1217 | Carlos.Fortunilla@usmc.mil | 637-1202 |
| BAT-6 Ichino Kuba | Camp Operation | 107 | ichino.kuba-j@usmc.mil | 637-1728 |
| Sterling Johnson | Commissary | 1227 | Sterling.Johnson@da.mil | 637-4068 |
| Davis, Paul | CAMP OPS | 107 | roel.davis@usmc.mil | 637-2319 |
| FULTON, JOHN | HQ TRS R257 | 107 | John.Fulton@usmc.mil | 637-3111 |
| MAXEY, VANCE | ENV | 107, 127 | VANCE.M.MAXEY@usmc.mil | 637-4405 |
| SOSA, JESSICA | CLR 35 | 708 | Jessica.Sosa@usmc.mil | 637-2152 |
| Witherow, Madison | Kinsey SHIP | 1220 RM 135 | madison.witherow@okinawa.usmc-mccs.org | 637-3258 |
| ERNEST SUSTAITA | SAFETY | B107 R124 | ernest.sustaita@usmc.mil | 637-1457 |
| ARASAKI MASANORI | ENV | B107, R127 | masanori.arasaki@usmc.mil | 637-4405 |
| JUN, SHINYA | FIRE | 517 | Jun.shinya.j2@usmc.mil | 637-1395 |
| Lucille Sutherland | BOB EA | | lucille.sutherland@pac.dafco.ed | 637-3008 |
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Camp Commander's Meeting



Camp Commander, Camp Kinser

31 January 2018



Agenda



- Introductions
- Opening Comments
- Status Update
- Significant Events Calendar
- 30-60-90
- Tenant Initiatives/Issues
- Due Outs
- Next Event
- Camp Director
- Camp Sergeant Major
- Camp Commander



Status Update

| Topic | Executor | Status |
|------------------------------------|---|--|
| <i>Community Garden</i> | <i>Camp Operations</i> | <i>Evaluating potential location(s) – water source</i> |
| <i>O-course demolition</i> | <i>Camp Operations ICW CLB-4</i> | <i>Stump Removal is scheduled for April</i> |
| <i>Awareness Campaign for MOPS</i> | <i>Camp Operations ICW SMP and Chaplain</i> | <i>Coordination required</i> |

**All other RFIs from last month's meeting are addressed in the meeting minutes.*



February Significant Events



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---|---|--|---|--|--|---|
| <div><div>MCCS/USO</div><div>Kinser Elementary</div><div>Misc</div><div>Ops Battle Rythm</div><div>ComRel</div></div> | | | | 1 | 2 | 3 |
| | | | | Black History Month (Camp Kinser ES - DoDEA Wide) | | |
| | | | | 8:00 am Barracks Maintenance Reconciliation | 10:00 am - 1:00 pm | SMP Pineapple Park Trip (Pick-up at SMP) |
| | | | | 1:00 pm Spanish-inspired Lunch | Coffee on the Patio | 8:00 am - 1:00 pm |
| | | | | 2:00 pm Principal and Parent Chat and Chew | | Annual Tedako Walk |
| | | | | 3:00 pm Weekly Update | | |
| | | | | 5:10 pm PTO Meeting | | |
| | | | | collapse | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| Black History Month (Camp Kinser ES - DoDEA Wide) | | | | | | |
| 11:00 am - 9:00 pm Glow Bowling | 7:00 am USO Super Bowl Party and 77th Birthday 7:00 am Super Bowl Big Game Breakfast 8:00 am SMP Superbowl Party 9:00 am Camp Kinser Staff Brief collapse | 9:00 am Barracks Walk-through Early Release Day 2:00 pm NEO/TSH Planning 5:00 pm USO - Taste of Home 5:30 pm SMP Volunteer Event collapse | 9:00 am - 11:00 am DLA Disp. Serv. Trng. 5:00 pm - 6:00 pm Junior Enlisted Family Housing Town Hall | 8:00 am Barracks Maintenance Reconciliation 11:00 am Spanish-inspired Lunch 3:00 pm Weekly Update 5:30 pm SMP - Hamburger Helper Starvin Marvin collapse | 10:00 am Coffee on the Patio Half Day - Parent Teacher Conferences 10:00 pm Midnight Pancakes collapse | SMP Paintball Trip (Pick-up at SMP) 12:00 am Midnight Pancakes 8:00 pm Adam Devine Comedy Show 10:00 pm Midnight Pancakes collapse |
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Enclosure (2)



30-60-90 Outlook

30 Days

- 3 Feb: Tedako Walk
- 4 Feb: Okinawa Ekiden
- 5 Feb: Super Bowl
- 6 Feb: MCIPAC EM TTX
- 7 Feb: Junior Enlisted FH Town Hall Meetings
- 7 Feb: CBRNE-D Working Group
- 21 Feb: SNCO and Officer FH Town Hall Meetings
- 25 Feb: Kinser Athletics Bike Race – Open Camp Event

60 Days

- 7 Mar: CBRNE Exercise FPC
- 19-23 Mar: MCCAMS Training
- 29 Mar: TCCOR ROC Drill

90 Days

- TBD Apr: O-course stump removal
- TBD Apr: Typhoon Ready Exercise
- 23-27 Apr: LIA/LHA Validation Drills
- 14-18 May: FPCON Elevation Exercise
- TBD Jun: New O-course construction



Camp Operations

Initiatives

- Camp TEEP
 - Upcoming planning meetings:
 - 6 Feb: MCIPAC EM TTX
 - 7 Feb: CBRNE-D working group
 - 22 Feb: CBRNE-D MPC
 - 1 Mar: FPCON Elevation MPC
 - 7 Mar: CBRNE-D FPC
 - 21 Mar: Tsunami TTX
 - 29 Mar: TCCOR ROC Drill
 - (T) 4 Apr: Evacuation Drill
 - TBD Apr: Typhoon Ready
 - 18 Apr: FPC FPCON Elevation
- Kinser Festival - Closing

Concerns

- Infrastructure Reset – Analysis input anticipated to be complete Jan 18
- Building Consolidation projects IOT meet HQMC Infrastructure Reset Intent
- Please send all concerns for Camp Operations, including UH, to the Camp Kinser Org Box:
campoperationskinser@usmc.mil



Installation Protection

Initiatives

- **Events:**
 - 27 Jan – 3 Feb: Keen Edge 2018
 - 1 Apr-20 May: Camp-Wide Food-Vulnerability Assessment
 - 4 Apr: Tsunami Evac Drill
 - 14-18 May: FPCON Exercise
 - 4-8 Jun: Disaster/LIA Drill
 - 9-13 Jun: Typhoon Ready
 - 16-20 Jul: Active Shooter Drills
- **Goals:**
 - Mature EOC pre-planned responses
 - Leverage C4I, pending MCOP
- **Initiatives:**
 - Plan Drills/Exercises

Issues

- **Challenges:**
 - Maturing EOC work stations & manning
 - COP: C4I not leveraged at G3/EM; wasting \$ on MCOP
 - Joint Security Operations (Guard & Protect)
- **Trends:**
 - No MCB EM feedback
 - RAM completions – RAM are not for Security Forces alone.



CBRNE-D



Initiatives

- New CBRNE-D Officer:
- Mr. Tommy Brown
 - (315)637-2494
 - Tommy.Brown@usmc.mil
- SAF CBRNE Training
 - 15, 16 March, Camp Foster

Issues

- N/A



Safety



Initiatives

- Reminder to report mishaps
- Use Risk Mgmt, on & off duty
- Promote safety training schedule

Issues

- Open deficiencies
- Caution at new gates
- Supervisor Safety Trng
- PPE survey
- Job Safety Orientation



Fire Department

Initiatives

- Facilities Inspection.
- Fire Drills.
- Fire Dial 911 from Cell
098-911-1911

Concerns

- Ms. Erika Higa was assigned to Kinser as Fire Inspector.



- April 19th Earth Day celebration at the Camp Kinser USO. Wood Stock Concert. Inviting all local bands to come out and share their music with the local community. Guest speaker (TBA)

Issues

- Bldg. 212 dirt from plane wreckage investigation is pending disposal.
- Environmental Compliance Assessment are 5 of 17 complete. All the units inspected thus far has little or no compliance issues.



Bachelor Housing

Initiatives

Issues

- Goal: Provide a clean, safe, and comfortable living environment
- SBEQ Barracks
 - WBR, Jun 2019
- Barracks 1224
 - Boiler/HVAC upgrade

NOTES:

- CGIP scheduled CY 18
- WAIVER E-5, 2 per room

- Barracks 1210
 - WBR, ECD Mar 2019
- Barracks 1217
 - EH assessment, Mold rprs
- Washers / Dryers
- VingCard Key Systems
 - Upgrades, emergency fixes
- Foster Barracks Issues

Enclosure (2)



Family Housing

Initiatives

- Tower construction projects
 - Tower to tower relocations, construction award/contractor issues
- Multiplex construction
 - phase 1 return est. begin Mar/Apr (E-9/SOQ area)

Issues

- Kinser Housing Manager –EOD 1 April 2018
- Eric Hamilton, Housing Flight Chief DSN:634-1346
- Sabrina Costa, Housing Facilities Manager DSN:634-1127/1427



MFH OCCUPANCY



OCC REPORT AS OF 30 Jan 18

| Entitlement | | COURTNEY | KADENA | FOSTER | KINSER |
|-------------|---|----------|--------|--------|--------|
| JE | 2 | 97% | 97% | 97% | |
| | 3 | 86% | 99% | 97% | |
| | 4 | 93% | 95% | 100% | |
| SNCO | 3 | 97% | 98% | | |
| | 4 | 97% | 93% | 100% | |
| E-9 | 3 | 92% | | | |
| | 4 | | 100% | | |
| CGO | 3 | 90% | 98% | 100% | |
| | 4 | 92% | 86% | 100% | |
| FGO | 3 | 98% | 99% | | |
| | 4 | 95% | 100% | 100% | |
| SOQ | 4 | 100% | 100% | 100% | |



DLA Disposition Services



Initiatives

- Upcoming Training:
 - Customer Turn-in Training
 - 7 & 21 Feb, 0900-1100
 - Bldg 600, Bay 5, Training room
- RTD Screening Hours of Operation
 - Tues, Wed, Thurs, 0800 – 1400
 - *Free Issue, Unit use

Concerns

- None



Facilities Engineering

Initiatives

- Monthly reconciliations.

Concerns

- N/A



CRF



Initiatives

- III MEF CRF:
 - Marine Depot Maintenance Command (MDMC) managed operation; funded by MARCORSYSCOM CPAC; Supported services provided by MCIPAC.
 - Civilian (4) US Government
 - Contractor (62) AEC Work Force
 - Meet and sustain III MEF minimal threshold of (80) PEI with a goal of (100) PEI per month to combat asset corrosion.
 - Address facility issues which impact operations/ causing secondary damage to facility.
 - 164 assets in the process. III MEF has 7370 CCC3/CCC4 assets requiring processing through the facility.
- CRF Services Provided
 - Perform corrosion prevention & body repair service to improve Marine readiness state.
 - Ensure quality of repair is compliant to USMC standard prior to returning assets to units.
 - 12th MAR had priority assets this month, creating backlog assets.
 - STAR-4D training for certification of painters and QA's completed Jan 2018.

Issues

- LOGCOM MDMC CO Col Livingston visit the CRF Feb 2018.
- Reclamation Project planning is under review for CRF.



MBC



Initiatives

- MBC is the On Base High Speed Internet and Cable TV provider
- Plan
- Kinser MBC Office – Open Friday

Issues

- Service Continuity During Base Construction



DEERS/RAPIDS ID Center



Initiatives

- Open, taking customers at a walk-in basis.

Concerns

- DEERS/RAPIDS connectivity – world-wide; DMDC is currently working on the issue.



USO



Initiatives

- 5 Feb: Super Bowl Party and 77th Birthday Celebration
- 23 Feb: 'Kinser has Talent' open mic night
- Taste of Home Tuesdays
- Every Thursday: Spanish-inspired lunch
- Midnight pancakes, 10pm – 3am, every other weekend
- Operation Birthday Cake
- Host unit events

Concerns

- None



MCCS



Initiatives

- 5 Feb, 0700: Super Bowl Big Game Breakfast
 - \$12 per person
- 10 Feb, 2000: Adam Devine Comedy Show – FREE
- 14 Feb, 1830: Valentine's Day Dinner
 - \$70/couple
 - Limited to 15 couples
- 22 Feb, 1700-2100: Mardi Gras Family Fun Night
- 25 Feb, 0830: Kinser Athletics Bike Race
 - \$30

Concerns

- None



Kinser Elementary School



Initiatives

- Hacksaw Ridge Crane Project
- PARCC Testing
- Proposal to change the school name

Concerns

- None



Community Relations

Initiatives

- 6 Feb: Japanese Maritime Defense Force Camp Visit
- 23 Feb: Camp Operations Local Community Familiarization Field Trip
- 28 Feb: JSDF Defense Association of Kyushu Camp visit
- 28 Feb: 18 JMSDF

Concerns

- Urasoe City would like to discuss regarding joint use request of softball fields
- Traffic congestion on R58 due to Gate 2



Next Event



- 28 February 2018 @ 0900
- Harbor Lounge, Surfside



Tenant Commanders



- 3d Maintenance Battalion
- 3d Supply Battalion
- CLR-35
- Headquarters Regiment



Camp Director





Camp Sergeant Major





Camp Commander





February Significant Events



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TRAINING SCHEDULE

| <u>DATE</u> | <u>CLASS</u> | | <u>TIME</u> | <u>LOCATION</u> |
|-------------|----------------------------|------|-------------|-----------------|
| Jan 12 | Supervisor Safety | (EN) | 0800-1200 | Bldg 5831 |
| Jan 17 | Lockout/Tagout | (JP) | 0800-1000 | Bldg 5831 |
| Jan 17 | Lockout/Tagout | (EN) | 1330-1530 | Bldg 5831 |
| Jan 18 | Respiratory Protection | (JP) | 0800-1130 | Bldg 5831 |
| Jan 18 | Respiratory Protection | (JP) | 1300-1600 | Bldg 5831 |
| Jan 19 | Respiratory Protection | (EN) | 0800-1200 | Bldg 5831 |
| Jan 22 | Fall Protection | (JP) | 0800-1600 | Bldg 5831 |
| Jan 25 | Supervisor Safety | (JP) | 0800-1200 | Bldg 5831 |
| Jan 26 | Fall Protection | (EN) | 0800-1600 | Bldg 5831 |
| Feb 06 | Respiratory Protection | (EN) | 0800-1200 | Bldg 5831 |
| Feb 07 | Respiratory Protection | (JP) | 0800-1130 | Bldg 5831 |
| Feb 07 | Respiratory Protection | (JP) | 1300-1600 | Bldg 5831 |
| Feb 15 | ESAMS for Supervisors | (EN) | 0800-1100 | Bldg 5831 |
| Feb 16 | Radiation Protection Asst. | (EN) | 0800-1200 | Bldg 5831 |
| Feb 27 | Supervisor Safety | (JP) | 0800-1200 | Bldg 5831 |
| Feb 28 | Confined Space Entrant | (JP) | 0800-1100 | Bldg 5831 |
| Mar 02 | Supervisor Safety | (EN) | 0800-1200 | Bldg 5831 |
| Mar 20 | Supervisor Safety | (JP) | 0800-1200 | Bldg 5831 |
| Mar 21 | Confined Space (Q/A) | (JP) | 0800-1100 | Bldg 5831 |
| Mar 22 | Respiratory Protection | (JP) | 0800-1130 | Bldg 5831 |
| Mar 22 | Respiratory Protection | (JP) | 1300-1600 | Bldg 5831 |
| Mar 23 | Respiratory Protection | (EN) | 0800-1200 | Bldg 5831 |
| Mar 26-27 | 10hr OSHA General Industry | (EN) | 0800-1600 | Bldg 5831 |
| Mar 27 | Confined Space Entrant | (EN) | 0800-1100 | Bldg 5831 |
| Mar 28 | Confined Space (Q/A) | (EN) | 0800-1100 | Bldg 5831 |

NOTES:

The **Ground Safety for Marines (GSO/GSM)** course will be held 05-16 March 2018, 0730-1630. Coordinate through your MSC Safety Office for quota control to attend this course.

Both the English and Japanese **Confined Space Qualified Assistant** courses require students to bring their office/section multi-gas detection instrument along with calibration gas to these training sessions as practical application is part of the curriculum.

* Supervisor Safety Training *

Required by mcb0 5100.31B

Including local national employee.