



CAMP KINSER MARQUEE REQUEST FORM

REQUESTOR NAME: _____ PHONE: _____

UNIT/ORGANIZATION: _____

REQUESTED START DATE: _____ END DATE: _____

USER AGREEMENT

_____ 1. IF YOU SPELL SOMETHING WRONG IT WILL REFLECT ON THE MARQUEE.

_____ 2. YOU ARE LIMITED TO 6 LINES OF TEXT AT 20 CHARACTERS PER LINE (THIS IS INCLUDING SPACES) TOTALING 120 CHARACTERS.

_____ 3. REQUESTS MUST BE SUBMITTED NO LATER THAN 7 DAYS PRIOR IN ORDER TO ENSURE PROPER PROCESSING. (REQUESTS SUBMITTED IN LESS TIME MAY DELAY YOUR MESSAGE BEING POSTED.)

_____ 4. IN ACCORDANCE WITH CAMP ORDER 11014.1C, I ACKNOWLEDGE THE DURATION OF THIS MESSAGE WILL NOT EXCEED TWO WEEKS.

PLEASE HANDWRITE YOUR MESSAGE IN THE BOXES OR TYPE IT ON THE LINES BELOW.

Submitted by: _____

(Print)

(Sign)

(Date)

CAMP OPERATIONS USE ONLY

Date Received: _____

Approved/Disapproved

Reason for disapproval (if any): _____

(Print)

(Sign)

(Date)