

1.14. Confiscating ID Cards. ID cards are government property. When a cardholder's employment or affiliation is terminated, or the ID card is expired, fraudulently used or mutilated, or presented by a person not entitled to its use, the individuals listed in Table 1.20 may confiscate ID cards under the following conditions:

Table 1.20. Individuals Who May Confiscate ID Cards.

WHO CONFISCATES ID Cards	CONDITION
VOs (military, civilian, & contractor personnel), commissioned or noncommissioned officers (NCOs), military police, security personnel, base entry controllers, including Trusted Associate Sponsorship System (TASS) Trusted Agents. See paragraph 1.14.1.	<p>ID card is:</p> <p>Expired (includes affiliation to employment, contract, or service separation, discharge, or termination).</p> <p>Being fraudulently used.</p> <p>Presented by a person not entitled to its use.</p> <p>Mutilated or illegible.</p>
Senior Installation Officials.	<p>Shoplifting is involved. The Senior installation official determines when to confiscate ID cards.</p> <p>Senior installation officials, installation security authorities and installation legal staffs establish written base policy for confiscating ID cards when shoplifting has occurred. (See Attachment 1, Definitions.)</p>
<p>Civilian employees (appropriated and non-appropriated fund) of benefits and privileges activities.</p> <p>Note: Includes Commissary, Exchange, and MWR representatives, clinic providers and customer service representatives, etc., individuals who work in facilities providing benefits and privileges. See paragraph 1.14.1.</p>	<p>ID card is:</p> <p>Expired.</p> <p>Obviously altered.</p> <p>Presented by a person not entitled to its use.</p> <p>Mutilated or illegible.</p>

1.14.1. The cardholder who is told that they are in possession of an ID card that is questionable because the card is mutilated, expired, being used fraudulently, altered, etc., are advised that they may request a supervisor review the confiscation decision.

1.14.2. The individual confiscating the card, notifies the installation security authorities immediately after confiscating the ID card or if involved in a situation requiring confiscation.

1.14.3. Installation security authorities investigate confiscation cases or refer these cases to the appropriate Service Special Agent (SA) or investigative office (see Attachment 1, Definitions) when it is warranted by circumstances or according to local procedures.

1.14.3.1. Installation security authorities provide the parent Service the required information pertaining to the situation and unresolved report when the confiscated card belongs to a member of another Service.

1.14.3.2. The individual confiscating the ID card gives the cardholder a letter or receipt when confiscating an ID card.

1.14.3.3. For cases involving fraud, misuse, or abuse of an ID card, the individual confiscating the ID card prepares a DD Form 1569, Incident/Complaint Report or local form/report (refer to Service specific Chapters 19-23 or contact respective Uniformed Service DEERS Project Office in Chapter 25).