



UNITED STATES MARINE CORPS
INSTALLATION PERSONNEL ADMINISTRATION CENTER
MARINE CORPS INSTALLATIONS PACIFIC – MCB CAMP BUTLER
UNIT 35001
FPO AP 96373-5001

1000
1IPAC
22 Jun 21

MEMORANDUM FOR RECORD

From: Passport Agent, Facility Number 436443, Installation Personnel Administration Center,
Headquarters and Support Battalion, Marine Corps Installations Pacific Marine
Corps Base, Camp Smedley D. Butler

To: Whom it may Concern

Subj: MEMORANDUM FOR TRAVEL ON A TOURIST PASSPORT IN LIEU OF A
SPECIAL ISSUANCE PASSPORT WHILE ON OFFICIAL ORDERS IN THE CASE OF
FIRST NAME, M.I., LAST NAME

Ref: (a) FCG
(b) Passport Matters Notice dated 14 Jun 21

1. Per the reference, this memorandum constitutes an exception to **First Name, M.I., Last Name's**
official passport.

- a. Applying Applicant(s): **First Name, M.I., Last Name**
- b. Application Submission Date: **DD FORM 1056 BLOCK (18g)**
- c. Country of Travel for PCS: **DD FORM 1056 BLOCK 19**
- d. VPAS ID: **DD FORM 1056, 4 DIGIT CODE UNDERNEATH THE BARCODE**

2. The point of contact is _____ at DSN: 315-645-XXXX or at email:

_____@usmc.mil.

SIGNATURE

Note: Item 1b-c are provided by the passport office processing the SIP