TEMPORARY LODGING ALLOWANCE (TLA) DATA SHEET

FOR THE PERIOD OF _____ TLA CLAIM # _____

In order to be processed for TLA and maintain an entitlement for continued TLA, you must maintain a housing search record. Every address/ agency must be annotated with justification regarding reason for refusal. You are required to check all addresses that are within your rental ceiling. If requirements are not being met and an aggressive search is not maintained. *TLA will be terminated.*

NAME: _____

DUTY PHONE: _____

ORGANIZATION: _____

DATE ARRIVED: _____

DATE ATTENDED HOUSING BRIEF: _____

COUNSELOR'S NAME: _____

I, _____, located housing on _____ and accepted on _____. I will move

to on-base / off-base quarters at _____ on _____.
(CIRCLE ONE) ADDRESS

The first available date for delivery of government furnishings is _____. TLA will stop on the date government furniture is available for delivery, provided the housing unit is ready for occupancy.

DATE OF VISIT	ADDRESS	AGENCY NAME & HAND STAMP	REASON NOT ACCEPTED

Penalty Statement:

There are severe criminal penalties for knowingly submitting a false, fictitious, or fraudulent claim (U.S. Code, Title 18, Section 287 and 1001 Title 31, Section 3729. I certify that I have read, understand and adhere to the policy as set forth in III MEF/MCIPACO 7220.1A. The above information is accurate and reflects my attempt to obtain adequate housing.

MEMBER'S SIGNATURE: _____ DATE: _____

HOUSING REPRESENTATIVE SIGNATURE: _____ DATE: _____